

Neighbourhood Plan Steering Group

Minutes of the meeting 11th May 2017

9.30 am Main Hall

In attendance

D McGifford Chairman
A Thomson Planning consultant
J MacArthur
B Edwards
P Minshull
L Tilston
A Martin
S Akers Smith
S Foster
D Jones
G Jones

1. Apologies

Apologies were received from D Watson T Mcloud, P Aston, J Unsworth , D Brown

2. Minutes from the meeting 24.5.2016

Minutes from the meeting 24.05.2016 approved without amendments

3. National Local Policy update provided by Andrew Thomson

4. Policies review

Following a detailed review of the proposed policies AT agreed to update and amend where necessary and forward to Jackie MacArthur to circulate to all Steering Group members by Monday 15th May 2017.

5. Regulation 14 requirements and agreed date.

Agreed actions following item 4

- By 22.5.16 Steering Group members to send responses back directly to A Thomson
- A Thomson, D Jones to prepare document for Regulation 14 consultation and forward completed document via D McGifford for distribution to Steering Group for e-mail approval and for comment from the Town Council
- Inclusion of maps to be included if possible – G Jones to forward contact details of potential person to support this work –
- A Thomson to agree Stakeholder Consultation Group with J MacArthur
- Agreed to widen consultation locally J MacArthur to lead
- A Thomson to provide standard letter for consultation
- Plan ready for the start of consultation at the end of May 2017

6. Funding position

D McGifford reported that there was £27,500 with the following allocations

- Printing of final documents £7,500
- Mapping £5,000

7. Date of next meeting

To be agreed