

Neighbourhood Plan
Steering Group Meeting Minutes
Tuesday 10th November 2015

Present

Brian Hogan
Andrew Thomson (consultant)
Cllr Bob Edwards
Cllr Amanda Martin
Cllr Suzie Akers Smith
Peter Aston
Peter Minshull
Glyn Roberts
Steve Foster
Jackie MacArthur
David McGifford
Jenny Unsworth

Apologies were received from Tim McCloud

1. Questionnaire

The policy questions submitted so far were entered into Survey Monkey for members to be able to view how they would be presented to the public. It was noted that design and maps still need to be added

The Group was requested to examine the questionnaire and to raise any concerns, overlaps or errors so that they can be addressed at the next meeting.

Suggested that there should be a policy relating to schools keeping their land solely for their own use and for expansion.

Transport

It was agreed that a travel survey should be commissioned with a suitable consultant. PM with the assistance of others to produce a brief and to action. AT to recommend some consultants so that 3 quotes can be obtained.

Health, Education and Wellbeing

AT has produced some policies for this group and it was agreed that as the group is so far behind that the generic policies will be used and incorporated into the draft plan.

2. Grid Exercise

A matrix of key issues affecting all the teams was produced by TE and the results circulated for the teams to consider and include in their objectives and policies.

This information can also be included as part of the evidence base.

3. Draft Plan

There are a number of key issues that need to be addressed prior to producing the draft plan, but, we should be working on producing the document:-

- a. New strategic site allocations arising from the additional housing number are critical to the NP and need to be known
- b. Land should be reserved for community facilities and this should be shown in the Local plan
- c. The NP and Town Council have a valuable role to play in making representations to the Planning Inspector at the next round of hearings. GR to help construct a letter to the Planning Inspector
- d. Congleton would appear to be running out of land, although there is some around Forge Lane and down toward the river, but, most of this is sited in the flood plain

4. Timetable

- a. Planning Inspector will report at the end of November, CEC Cabinet approve recommendations in December and then public consultation in January 2016
- b. NP to write to the Planning Inspector pointing out the work of the NP team and to request he take this information on board – GR
- c. Get a seat at the Local Plan hearing
- d. Need a copy of the Barton Wilmott Masterplan – DMC
- e. GR to liaise with the other group chairman to produce a policy and evidence matrix
- f. Individual groups to start producing their draft policies to include in the draft plan
- g. AT and GR to ensure there are no policy gaps

5. Chairman

It was noted that there is a need to select a new chairman at the next meeting for January 2016 and onwards

6. Date of next meeting

9.30am Tuesday 8th December 2015

Brian Hogan